



The Apostolic Church of Enfield, Inc.

Job Description for Sunday School Teachers

Class Responsibilities

Prepare each lesson with the utmost care and preparation.

Present lessons that are varied and interesting, utilizing teaching aids to the best of your ability.

Teach in accordance with Bible doctrines.

Regularly include in the lesson the plan of salvation.

Promote worthy class missionary and service projects.

See that absentees and visitors are followed up.

Encourage a good social fellowship program in the class.

Keep room clean and uncluttered.

Change the room decorations and bulletin boards quarterly.

Personal Involvement

Strive to be dedicated to class.

Earnestly pray for each class session.

Be interested in the students' spiritual growth.

Seek to bring about salvation to the lost.

Be an example in conversation, in spirit, in faith, and in wearing godly attire.

Participate in teacher training courses and staff meetings.

Memorize selected scriptures.

Read selected literature.

Attend our church services regularly.

Cooperate with the godly leaders of our church.

UPCI Teacher Certification Up-Date

Name _____ Completed Certification _____

Certification Up-date: For those who are interested in U.P.C.I. Teacher Certification, I have listed the qualifications below. I have checked off what you have accomplished so far in hopes that this will help you see and plan for what further qualifications you need to complete. If any of the information is wrong, please see me so that I can correct your qualification record sheet.

Presently Working On:

Level 1 Certification

Level 2 Certification

Level 3 Certification

Level 4 Certification

Lessons:

Christian Educator's Manual
Volume 1, Part 1:
_____ Lesson 1/Worksheet/Test
_____ Lesson 2/Worksheet/Test
_____ Lesson 3/Worksheet/Test
_____ Lesson 4/Worksheet/Test
_____ Lesson 5/Worksheet/Test

Christian Educator's Manual
Volume 1, Part 2:
_____ Lesson 1/Worksheet/Test
_____ Lesson 2/Worksheet/Test
_____ Lesson 3/Worksheet/Test
_____ Lesson 4/Worksheet/Test
_____ Lesson 5/Worksheet/Test

Christian Educator's Manual
Volume 1, Part 3: Volume 2:
_____ Lesson 1/Test
_____ Lesson 2/Test
_____ Lesson 3/Test
_____ Lesson 4/Test
_____ Lesson 5/Test

Christian Educator's Manual
_____ Part 1 (Lessons 1-5)
_____ Part 2 (Lessons 1-5)
_____ Part 3 (Lessons 1-5)

Reading:

_____ New Testament
_____ *Conversion Experience*
_____ *The New Birth*
_____ *In Search of Holiness*

_____ Old Testament
_____ *Pentecostal Worship*
_____ *Practical Holiness*
_____ *Teaching Methods of the Master*

_____ *Meet the UPC*
_____ *The Oneness of God*
_____ *Nurturing the Total Growth SS*
_____ *Teaching With Variety*

_____ *The Bible—Its Origin & Use*
_____ *God's Infallible Word*
_____ *So You Want To Serve*

Memorization:

_____ Bible's Books & Divisions
_____ Acts 2:1-4; 37-39
_____ John 1:1-5; 14
_____ Psalm 91:1-8

_____ Isaiah 53:1-10
_____ Acts 10:44-48
_____ I Corinthians 14:1-5
_____ I Corinthians 13:1-7

_____ Romans 8:1-6; 28
_____ Revelation 21:1-7
_____ Psalm 34:1-3; 7-10
_____ Psalm 150

_____ Psalm 100
_____ Ephesians 4:4-13
_____ Philippians 4:6-8
_____ II Timothy 3:1-5

Special Requirements:

_____ Discover Your Talents
and Abilities Questionnaire
_____ Subscription to *Christian
Educator's Magazine*

_____ Teach or read
Exploring God's Word
Home Bible Study

_____ Personality Profile Test